

# How to Write a Letter to Your Representative

Writing a letter to your state representative is a great way to make your voice heard. Email is the fastest way to get in touch with your representative but there is no substitute for a handwritten letter describing the wishes of their constituents.

**Here are some tips to keep in mind when writing to your representative.**

## Send your letter to YOUR local representative

1. Your vote is important to them, and as their constituent, they are interested in what you think
2. Go to <http://www.leg.state.or.us/findlegsltr/home.htm> to find out who your representatives are

## Discuss a single topic

1. Many political action committees (PACs) recommend a three paragraph letter addressing who you are, why you are writing and the action you want taken
2. Include any credentials or personal experience you have that pertains to the issue
3. Provide specific details to support your request and cite the correct title or number of the bill your referring to when possible
4. Keep it short. One page is best

## Address your letter correctly

1. This also applies to emails ([see example](#))
2. If you need to find the address for your representative, go to <http://www.leg.state.or.us/findlegsltr/home.htm>
3. Include your address

## Be courteous

1. Be respectful without over doing it
2. Thank them for reading your letter.